
Sitka Port and Harbors Commission

Meeting Agenda

Wednesday March 11th, 2026,
6:00 PM Harrigan Centennial Hall

Commission Members:

Shauna Thornton (Chair), Tamy Stevenson (Vice Chair),
Joshua Badder, Andrew Callistini, Jorgen Eliason,
Tyler Green, Justin Peeler,
Assembly Liaison: JJ Carlson

I. CALL TO ORDER

II. ROLL CALL

III. AGENDA CHANGES (Reorganize or remove items)

IV. PERSONS TO BE HEARD

Public participation on any item off the agenda – time limit not to exceed 3 minutes for any individual.

V. APPROVAL OF MINUTES

A. Meeting minutes of February 11th, 2026

VI. REPORTS

Chair:

Harbor Master:

City Staff:

Assembly Liaison:

Other(s)

VII. UNFINISHED BUSINESS

B. Moorage Rate Increase Recommendation (Brandon Calhoun)

VIII. NEW BUSINESS

C. 2025 Year End Report (Brandon Calhoun)

IX. PERSONS TO BE HEARD

Public participation on any items ON or OFF the agenda – time limit not to exceed 3 minutes for any individual.

X. ADJOURNMENT



Sitka Port and Harbors Commission Minutes

February 11, 2026, 6:00PM
Harrigan Centennial Hall

Port and Harbors Commission Members:

Chair-Shauna Thornton, Vice Chair-Tamy Stevenson
Joshua Badder, Andrew Callistini, Jorgen Eliason, Tyler Green,
Justin Peeler, JJ Carlson (Assembly Liaison)

I. CALL TO ORDER

Chair Shauna Thornton called the meeting to order at 6:00 PM.

II. ROLL CALL

Present: Andrew Callistini, Shauna Thornton, Jorgen Eliason (via zoom), Justin Peeler, Tyler Green, Joshua Badder (via zoom).

Absent: Tamy Stevenson

Assembly Liaison: JJ Carlson

Staff Present: Harbormaster Brandon Calhoun, Port and Harbors Office Assistant René Tuttle

III. AGENDA CHANGES

None.

IV. PERSONS TO BE HEARD *(Public participation on any item OFF the agenda – time limit not to exceed 3 minutes for any individual)*

None.

V. APPROVAL OF MINUTES

A. Meeting minutes of December 10, 2025

A motion was made by Member Peeler to approve December 10th, 2025, meeting minutes as written. Motion passed unanimously.

VI. REPORTS

Chair – None.

Harbor Master – The Harbor Master provided a status update on Crescent Harbor infrastructure projects and vessel account resolutions.

City Staff – Sara Peterson, Municipal Clerk, provided training on parliamentary procedure and meeting protocols.

Assembly Liaison – The Commission received an update on the Assembly's adopted FY27 Legislative Priorities and Unfunded Mandates regarding harbor funding and capital planning. Staff also reported on the 2025 National Electrical Code and its potential impact on saltwater harbor infrastructure costs.

Other(s) – None.

VII. UNFINISHED BUSINESS

B. Fish Box Tax Distribution/Rate

A motion was made by Member Green to recommend an increase in fish box tax to a minimum of \$15.60 a box. The motion passed unanimously.

VIII. NEW BUSINESS

C. Nominate Chair and Vice Chair Positions

A motion was made by Member Callistini to nominate Shauna Thornton as Chair. The motion passed unanimously.

A motion was made by Member Callistini to nominate Tamy Stevenson as Vice Chair. The motion passed unanimously.

D. Moorage Rate Increase Recommendation (Brandon Calhoun)

Staff provided a report on 2024–2025 occupancy levels and a proposal for future moorage rate increases. By consensus, the Commission postponed further consideration of the proposal until the next meeting pending additional data.

IX. PERSONS TO BE HEARD (*Public participation on any item ON or OFF the agenda – time limit not to exceed 3 minutes for any individual*)

None.

X. ADJOURNMENT

Meeting was adjourned at 7:22 PM.

Attest: Brandon Calhoun
Harbormaster

ITEM B

Year	Moorage Per Ft Per Month	Percent increase	CPI	% Above CPI
2016	\$3.14		1.3%	
2017	\$3.30	5.1%	2.1%	3.0%
2018	No Findings		2.4%	
2019	\$3.62	9.7%	1.8%	7.9%
2020	\$3.80	5.0%	1.2%	3.8%
2021	\$3.99	5.0%	4.7%	0.3%
2022	\$4.32	8.3%	8.0%	0.3%
2023	\$4.64	7.4%	4.1%	3.3%
2024	\$4.83	4.1%	2.9%	1.2%
2025	\$5.02	3.9%	2.6%	1.3%

SITKA HARBOR DEPARTMENT OFFICE 2025 YEAR END REPORT

WAITLIST ACTIVITY

As of December 31, 2025, 242 vessels remained on the waitlist. The breakdown is as follows:

- 30-36 ft: 55
- 37-46 ft: 107
- 47-58 ft: 45
- 59-67 ft: 21
- 68-83 ft: 12

There was no waitlist for skiff stalls or 24-ft stalls as several were available. Two plane stalls were also available.

We sent out 67 waitlist letters. 227 stalls were assigned while 30 stalls were refused or were forfeited due to no response or request for removal. Estimated wait times were: 32 ft stall: 1.5 years, 40 ft stall: 4-6 years, 50 ft stall: 3-5 years, 62 ft stall: 5+ years, and 75 ft stall: 10+ years. These estimates depend on annual cancellations. Waitlist assignments occur in the spring and fall.

10 vessels assigned to skiff stalls less than 20' paid a year in advance at a discounted rate.

In 2025, we assigned

- Skiff under 23 ft: 89
- 24-29 ft: 84
- Kayak: 8

Stalls assigned from waitlist

- 30-36 ft: 36
- 37-46 ft: 10
- 47-58 ft: 13
- 59- 67 ft: 1

STALL TRANSFERS

81 stall transfers were completed in 2025. It should be noted that to assign stalls immediately, people on the waitlist are often asked to accept a stall that is not exactly what they want, i.e., wrong harbor, need starboard tie, etc, and are then put on a transfer list to get the stall they really want. The transfer lists are always addressed first when a stall is cancelled and prior to being offered to the wait list. This procedure has greatly assisted in keeping stalls assigned and getting vessels off the waitlist.

STALL CANCELLATIONS

- Skiff under 23 ft: 97
- 24-29 ft: 72
- 30-36 ft: 37
- 37-46 ft: 11
- 47-58 ft: 15
- 59-67 ft: 1
- Kayak: 5
- Floatplane: 1

BOATS MEASURED

80 boats were measured to ensure they were placed in the correct size stalls. An additional 196 feet were gained which translates to \$11807.00 in additional moorage.

NON-USE OF STALL

2 letters were sent for non-use of stall.

SOLD BOAT LETTER

5 letters were sent out.

NEW TRANSIENT VESSEL REGISTRATIONS

We registered 198 new visiting vessels.

COLLECTION LETTERS

192 dunning letters were sent out. 31 accounts were sent to collections.

REVENUE STREAMS

48 yacht reservations (50'-194').....	\$284,707.66
Lightering/tender fees.....	\$145,839.12
GPIP dock total Harbors retain 50%	\$162,671.31
Port Wall small cruise ship	\$81,034.83
234 launch permits sold, 2 donated.....	\$13,925.00
Baranof Warm Springs.....	\$11,982.35
Grid	\$9,384.10
Showers	\$5,230.00
RV Summer lot.....	\$5,082.50
RV Winter storage	\$3,566.39
Hoist.....	\$2,517.00

Launch ramp fees\$408.00

Crescent Harbor shelter\$238.84

OFFICE STAFF RESPONSIBILITIES

- Billing and payment processing for transient moorage, cruise ship lightering, port wall visits, RV parking and storage, Crescent Harbor Shelter and hoist.
- Receiving payments for all the above, in addition to quarterly moorage.
- Responding to email, phone and in person queries related to harbor use.
- Providing public relations for the harbor and to transient vessels visiting Sitka.

René Tuttle & Darla Hoff